How to get started? (517) 322-1809.

With CET Services,

you can develop

a safety and

health program, improve an existing

program or find

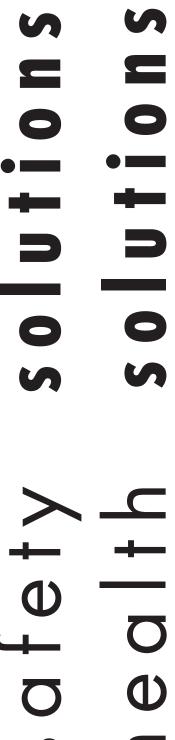
the help you need

to solve tough

safety and health

problems.

For further information, visit our website at www.michigan.gov/miosha



Michigan Department of Labor & Economic Growth

CONSULTATION **EDUCATION** AND TRAINING (CET) SERVICES

If you're not satisfied with your company's safety and health performance, we've got good news.

The Consultation, **Education & Training** (CET) Program is ready to help you solve your workplace safety and health problems.

CET can work with you to develop safety and health programs custom tailored to your business... free of charge.



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MIOSHA Consultation, Education and Training (CET) Services

I. Consultation Services

Consultation and Compliance Assistance –

Consultation services, upon request, to all Michigan employers and employees through actual employer site visits or by fax, mail, or telephone communications. These consultative services range from accident prevention program fundamentals, through safety hazard recognition, prevention, control and ergonomic improvements, to MIOSHA (construction and general industry) standards interpretation and MIOSHA compliance assistance to abate violations.

Workplace Hazard Surveys -

The hazard survey is a training tool which affords the employer and selected employees the opportunity to learn how to identify unsafe acts, unsafe conditions, and MIOSHA violations. The hazard survey results in formulating ways to correct any noted deficiencies.

Safety and Health Development Programs (SHDP) –

To initiate an SHDP, a consultant visits the employer's site and performs an injury analysis, an accident cost analysis, and a needs analysis of the safety and health program, safety training, and hazard assessment. A report based on the data is compiled and discussed with the site manager. The consultant then works with the employer to help implement the recommended corrective actions. The employer's progress is tracked for three years after the initial program implementation year, and program improvements are recommended where appropriate.

Onsite Voluntary Consultation -

Michigan employers may request a voluntary MIOSHA inspection of their workplace (full or partial) without the attachment of fines or penalties. These on-site consultations are conducted by consultants who have previously worked as

MIOSHA inspectors. Employers must agree, prior to the start of this inspection, to correct all serious violations found during the voluntary inspection.

Self-Help Program -

Loan sampling equipment to eligible employers who will be trained in its use, and perform their own sampling at their workplace. Sampling analysis are performed by Occupational Health Laboratory at no cost to the employer, and a brief explanatory report is prepared.

II. Education and Training Services

Site-specific Programs -

Training and education services are offered, upon request, to all Michigan employers and employees by conducting safety-related programs at an employer or employee requested site. These programs are tailored to meet specific safety needs.

MIOSHA Standards Training –

Covers specific MIOSHA General Industry standards or specific MIOSHA Construction standards or a combination of both.

Seminars/Workshops/Special Programs –

Services all Michigan employers and employees by conducting statewide public seminars, workshops, and special programs open to general public attendance. These programs are conducted in cooperation with area safety councils, educational institutions, and other non-profit organizations.

Occupational Health Education and Training –

Provides statewide educational assistance on a variety of occupational health topics through associations. Specialized training includes addressing the recognition, evaluation, and control of occupational health hazards in the workplace.

Apprentice Training -

Provides training and education on topics related to the trade or craft and training on MIOSHA standard requirements within the construction and general industry settings.

Safety and Health Administration Courses (S&HAC) –

Specific training to safety administrators and to accident prevention program coordinators by offering public statewide intensive courses (3 to 5 days in length) designed to educate persons in safety and health programs, fundamentals of the MIOSHA program, and MIOSHA standards compliance.

Participation in Other State-wide Safety and Health Training Programs –

Participation in the Annual Michigan Safety Conference by conducting multiple training programs during the conference and by having a MIOSHA informational booth in the exhibit area with free literature, MIOSHA compliance information, and the opportunity to ask questions of MIOSHA staff.

III. Other CET Services

Michigan Voluntary Protection Program (MVPP) –

This program is designed to establish a cooperative relationship between management, labor, and MIOSHA within employer sites having outstanding safety and health programs. The MVPP affords these employer sites high recognition for having developed and implemented an outstanding comprehensive safety and health program that provides protections beyond what is required by MIOSHA standards.

Video Library Service -

A free video loan service is available for use by Michigan employers and employees. The only charge is the cost of returning the borrowed items. A current catalog of safety and health training videos and reservation information may be obtained for the CET Division.

Publications Library -

Occupational safety and health educational materials pertaining to hazards and standards, brochures, stickers, 5-minute safety talks, posters and other training materials are developed and distributed to the public.

Awards -

The **Bronze Award** recognizes leadership and commitment to safety and health resulting in significant improvement; the Silver Award recognizes achievement of one year of outstanding MIOSHA record; the Gold Award recognizes two years of an outstanding MIOSHA record; and the **CET Plaque** recognizes five years of an outstanding MIOSHA record. The MIOSHA **Ergonomic Innovation** award is presented for implementing ergonomic innovations to reduce strain by eliminating force or weight, pressure point; improving tool grip, body posture, eliminating vibration, static hold, and reduction of repetition, etc. The MIOSHA Ergonomic **Success** award is presented for ergonomic improvements that have resulted in the traumatic sprain/strain injuries; reduction of CTD cases by at least 25% over the previous 12 months; and a below Standard Industrial Classification (SIC) average incidence rate.

CET Grants -

MIOSHA awards a limited number of CET grants on an annual basis for the development and implementation of private auxiliary safety and health services to supplement MIOSHA's consultation, education and training activities. These grants are awarded on a competitive basis to Michigan management/employer groups, labor/employee organizations, and non-profit groups such as universities and service organizations.

MIOSHA Fatality/Complaint Hotline

Call 1-800-858-0397 to notify within 8 hours of any fatality or hospitalization of 3 or more employees.